



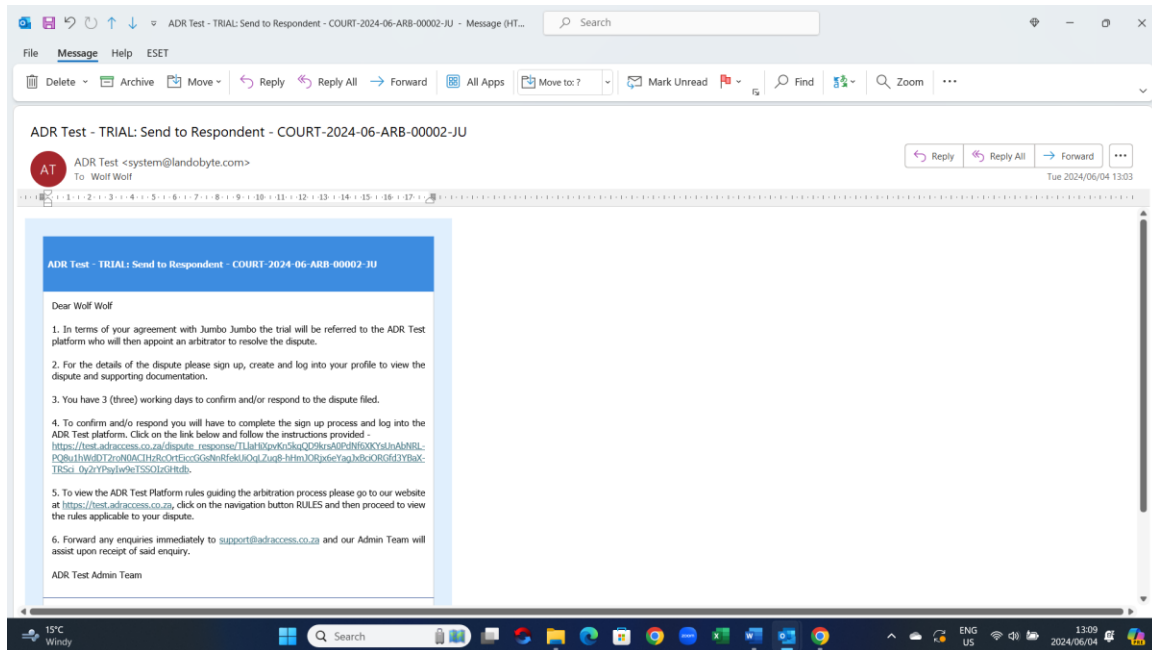
Alternative Dispute Resolution System

HOW A RESPONDENT FILES THEIR RESPONSE TO A TRIAL REFERRAL

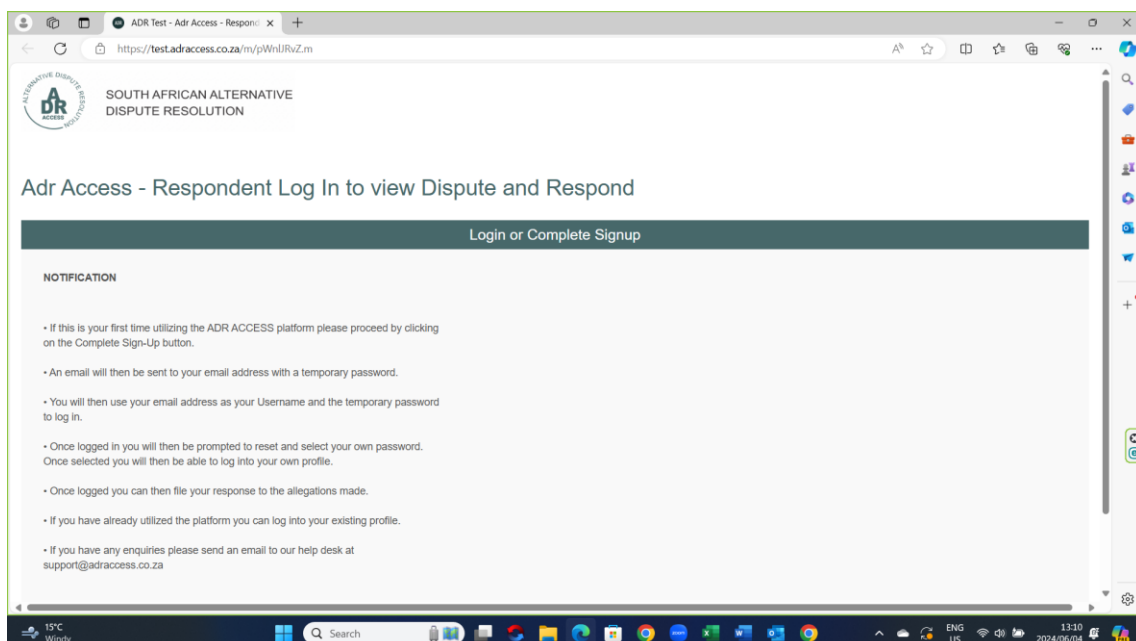
04 May 2024

HOW A RESPONDENT FILES THEIR RESPONSE TO A TRIAL REFERRAL

1. Once an APPLICANT has filed their TRIAL REFERRAL the RESPONDENT will receive an SMS and email (see below) informing them that the trial has been lodged.
2. To file their response the RESPONDENT must follow the directions provided on the email.
3. The directions will allow the RESPONDENT to create their own profile on ADR ACCESS and once done will allow the RESPONDENT to file their response as to the dispute lodged.
4. To proceed the RESPONDENT must click on the link provided in the email below.



5. The RESPONDENT will be taken to below mentioned SIGN UP page and must click on the COMPLETE SIGNUP button. The directions provided will allow them to create their own profile page.



- Once the Respondent has created a profile and reset his password, they must then proceed to the LOG IN page below and utilize the new password selected.

ADR ACCESS LOGIN

EMAIL ADDRESS
test51@adrtest.co.za

PASSWORD

LOGIN

[Forgot my password?](#)

- Once logged into their profile the RESPONDENT will be directed to supply information to complete their profile.
- The RESPONDENT must click link provided onscreen below and finalize the information requested.

NOTIFICATION

2024-06-04 13:10:45

Before you can proceed to register a new dispute or refer a trial or application or file a response click on this link to supply the information required to complete your personal profile.

NOTIFICATION

2024-06-04 13:10:45

Once you have provided the outstanding information you will be in a position either to create a new dispute, trial or application referral or file a response.

Adr Access - Wolf Wolf

Show 100 entries

Search:

ID	Applicant	Respondent	City	Dispute Type	Dispute Type	ADR ACCESS Clause Referral?	Chairperson	Dispute Status	Response Status	Outcome Status	Initiated
COURT-2024-06-ARB-00002-JU	Jumbo Jumbo	Wolf Wolf		Trial Referral	Commercial	Yes	Not Assigned	Active	Not Received	N/A	2024-06-04 12:57:24

Showing 1 to 1 of 1 entries

cmp_adr_client_web_server:home(||||)

POWERED BY LANDOBYTE

- Once completed an onscreen systems message will indicate that all additional information has been saved.
- To proceed to FILE THEIR RESPONSE to the trial lodged the RESPONDENT must click on the BACK button.

ADR Test - Respondent Sign Up | ADR Test - Stone Stone

https://test.adraccess.co.za/m/STWT2xqhm

ADR ACCESS SOUTH AFRICAN ALTERNATIVE DISPUTE RESOLUTION

HOME DISPUTES - HEARINGS - **STONE STONE -** BACK

✓ The Individual Information has been saved. 2024-06-04 10:02:54

NOTIFICATION 2024-06-04 10:02:54
To create new dispute, trial or application referral or file a response click on the BACK button.

Stone Stone

INDIVIDUAL INFORMATION

Stone Stone

First Name: Stone

Surname: Stone

ID Type: ID Number

adr_individual-flow_do_edit([validation_encoding_form_adr_individual]).

15°C Windy

11. To file the response the RESPONDENT must now click on the respective case file link provided in their profile.

ADR Test - Adr Access - Respons | ADR Test - Respondent Sign Up | ADR Test - Adr Access - Wolf Wolf

https://test.adraccess.co.za/m/XZ9JShP8m

ADR ACCESS SOUTH AFRICAN ALTERNATIVE DISPUTE RESOLUTION

HOME DISPUTES - HEARINGS - **WOLF WOLF -**

CREATE APPLICATION REFERRAL CREATE TRIAL REFERRAL CREATE NEW DISPUTE

NOTIFICATION 2024-06-04 13:12:09

- To register a dispute, refer a trial or application click on the respective create button above.
- To view, proceed with and/or file a response in an existing matter click on the case file listed below and follow the directions provided.

Adr Access - Wolf Wolf

Show 100 entries Search:

ID	Applicant	Respondent	City	Dispute Type	Dispute Type	ADR ACCESS Clause Referral?	Chairperson	Dispute Status	Response Status	Outcome Status	Initiated
COURT-2024-06-ARIB-00002-JU	Jumbo Jumbo	Wolf Wolf		Trial Referral	Commercial	Yes	Not Assigned	Active	Not Received	N/A	2024-06-04 12:57:24

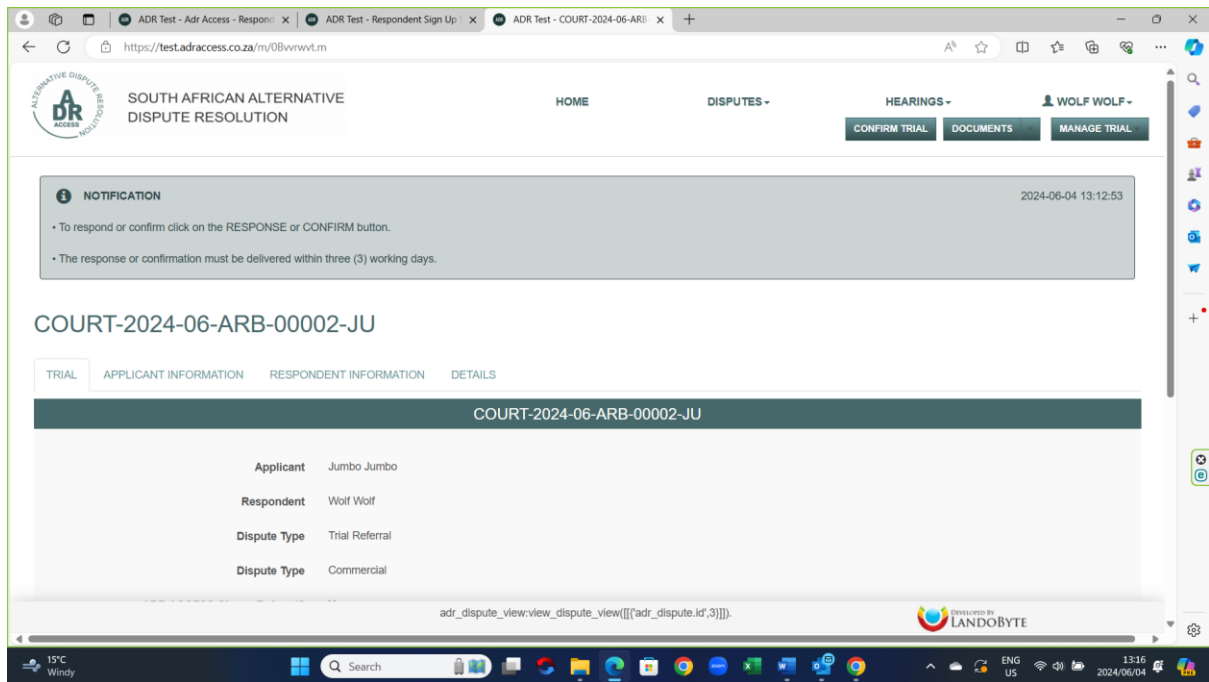
Showing 1 to 1 of 1 entries

First Previous 1 Next Last

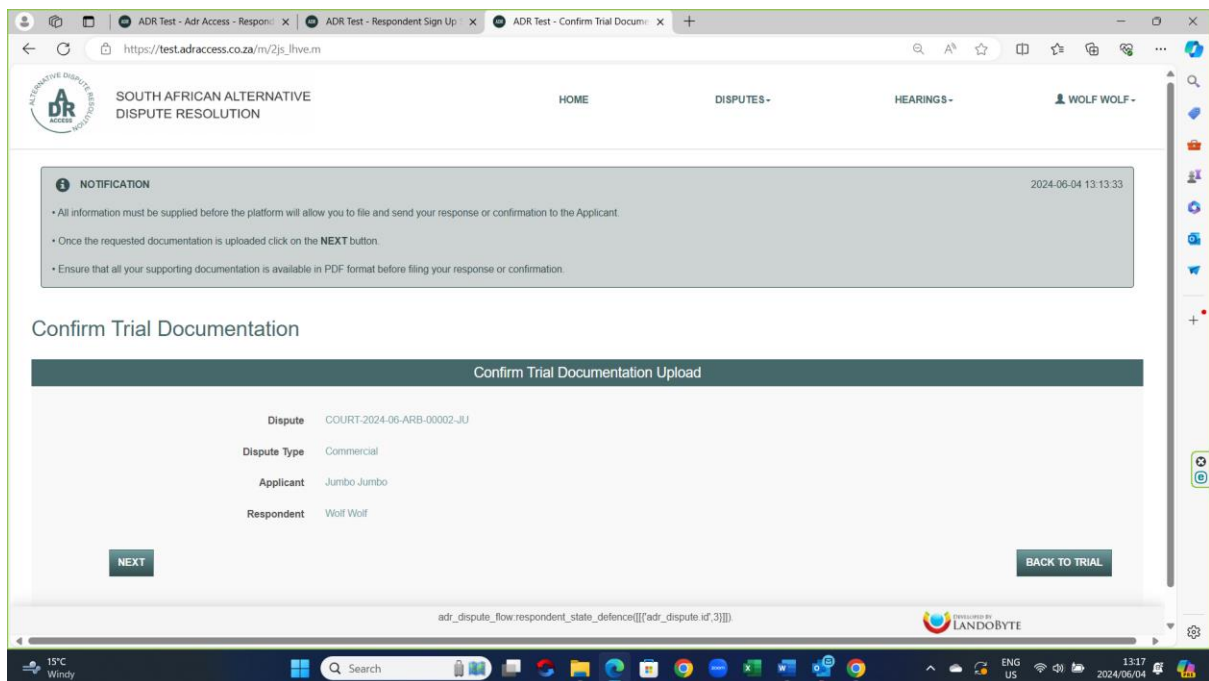
cmp_adr_client_web_server:home([]).

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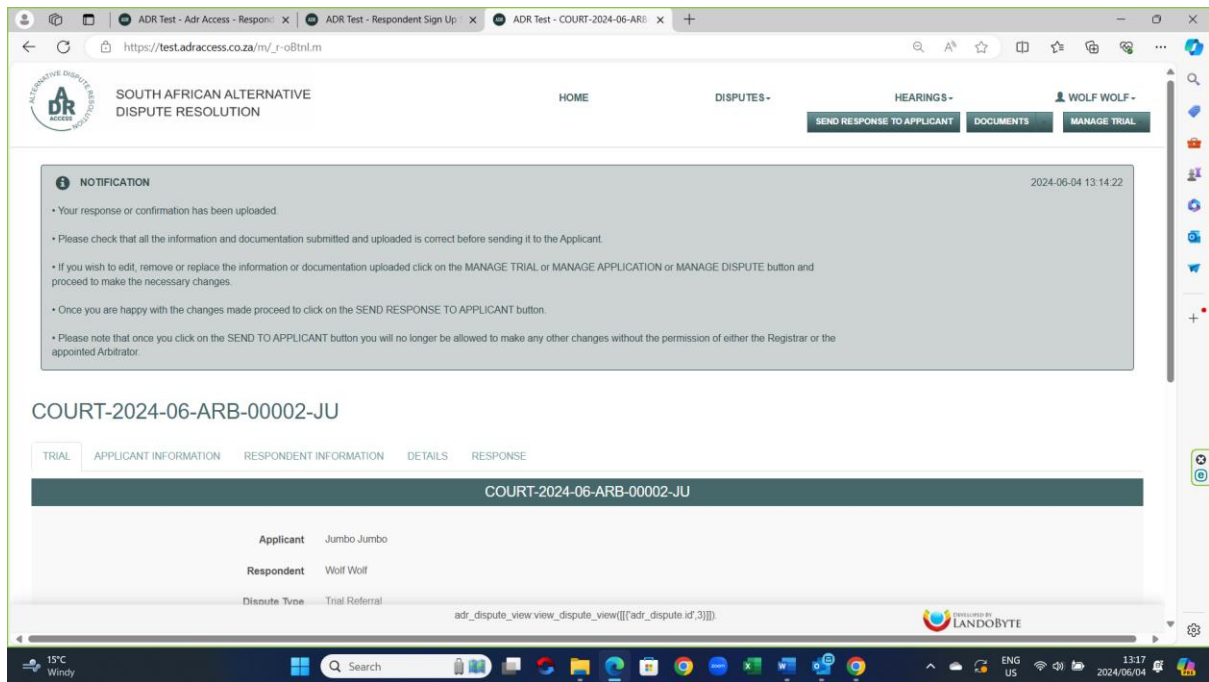
- Once the case file link is clicked on the RESPONDENT will gain access to the case file and be in a position to view the trial filed.
- To view the documentation the RESPONDENT must click on the DOCUMENTS button.
- To file their response the RESPONDENT must click on the CONFIRM TRIAL button.



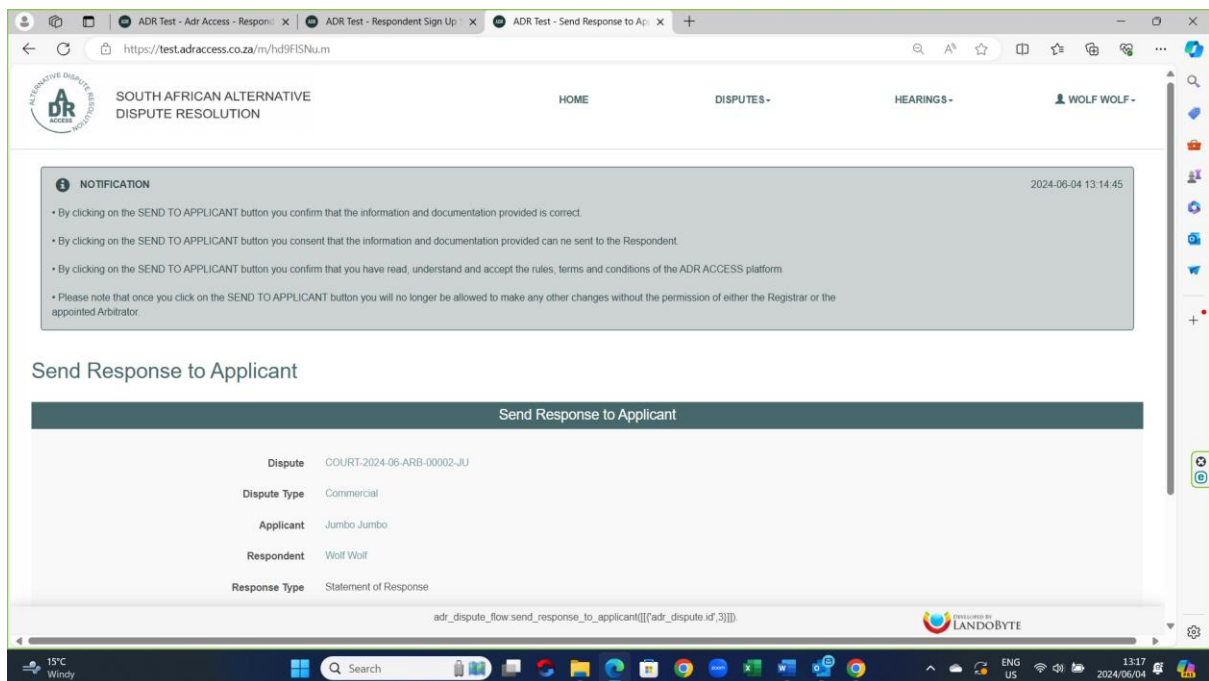
15. Once done the RESPONDENT will now be positioned to view the trial documentation and click on the NEXT button below.



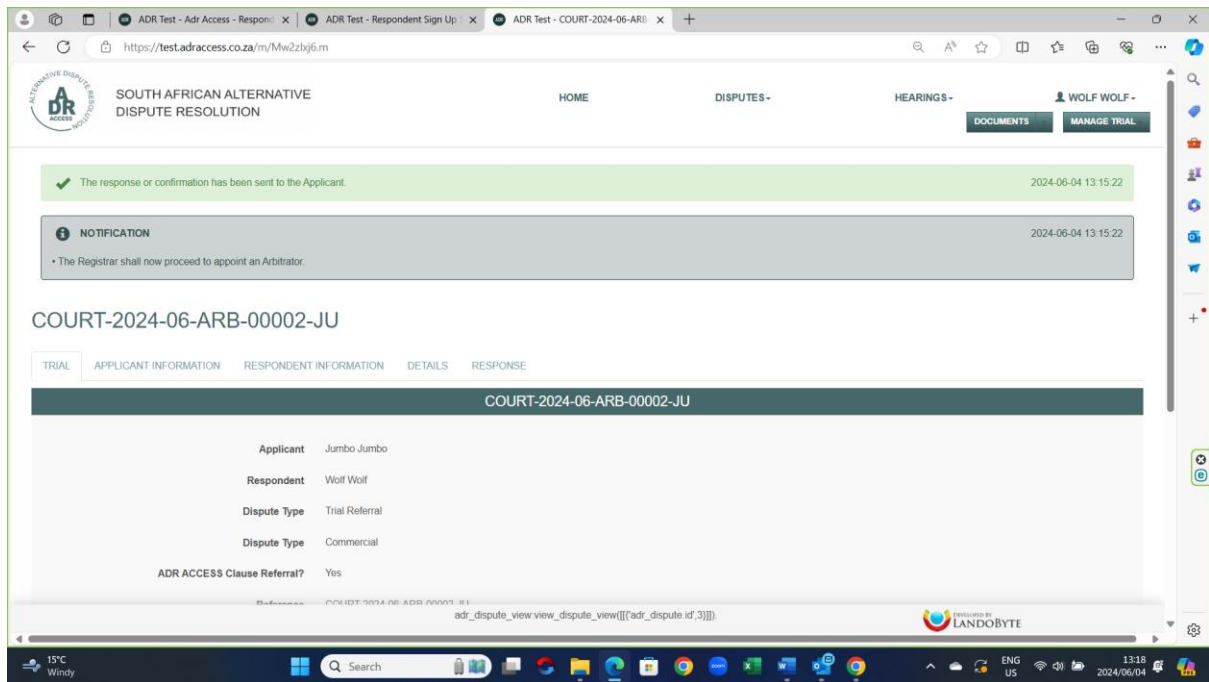
16. To proceed and send their response to the APPLICANT the RESPONDENT has to click on the SEND RESPONSE TO APPLICANT below.



17. Once done the RESPONDENT will then proceed to the CONFIRMATION page.
18. If the RESPONDENT is happy they will then click on the SEND RESPONSE button.



19. The RESPONDENT will be taken to the page below that will provide them with an onscreen systems message that the response has been sent to the APPLICANT.



20. The APPLICANT will then receive an email (as below) and SMS informing them that the APPLICANT has filed their confirmation and/or response.
21. The Registrar shall now intervene and appoint an Arbitrator to manage the dispute further.

